#147 Cap-De- Ville Main Road,

Point Fortin

868-275-2990

reid.s.tiffany@gmail.com

TIFFANY S. REID

**PERSONAL INFORMATION:**

Date of Birth: 18th November 1992

Marital Status: Single

**WORK EXPERIENCE:**

KMART (Puerto Rico) June 2015-August 2015

Position: Cashier

* Responsible for cash/credit transactions
* Assisting customers
* Translating for English speaking customers

Toys R’ Us (Puerto Rico) November 2014- January 2015

Position: Cashier (Seasonal)

* Responsible for cash/credit transactions
* Assisting customers
* Re-stocking of goods

J&K Signature Styles

(Trinidad & Tobago) August 2013- January 2014

Position: Sales Associate

* Assisting customers
* Handling intake of new stock (Unpacking, Pricing, etc.)
* Offer translations to Spanish speaking customers

Telecommunications Services of Trinidad and Tobago (TSTT)

November 2012- December 2012

Position: Customer Service Representative (Promotional Staff)

* Promoting Internet Service
* Signing up new customers
* Upgrading the packages of previous customers

Lord & Lads (Trinidad & Tobago) August 2012-November 2012

Position: Cashier/ Sales Clerk

* Handling cash/credit transactions
* Assisting customers
* Keeping record of stock

**QUALIFICATIONS:**

CAPE Advanced Level Subjects Obtained: Grade:

Year: May 2013

* Spanish Unit 1 III
* Spanish Unit 2 III

Year: June 2012

(Year 2)

* Caribbean Studies IV
* Communication Studies III
* Literatures in English (Unit 2) V
* Management Of Business (Unit 2) III
* Sociology (Unit 1) V

Year: June 2011

(Year 1)

* Sociology (Unit 2) IV
* Literatures in English (Unit 1) V
* Management of Business (Unit 1) V

O’ Level/ CXC Subjects Obtained:

Year: January 2011

* Spanish I

Year: June 2010

* English A I
* Human and Social Biology I
* Principles of Business II
* Social Studies II
* Mathematics III
* English B III
* Caribbean History III

**SKILLS AND ABILITIES:**

* Very organized, responsible and punctual
* Exceptional communication skills: Can communicate well

with co- workers as well as customers/ clients.

* Fully bilingual: Able to speak fluent Spanish and English.
* Computer Literate: Typing, Using the Internet, Sending E-mails.
* Proficient in Microsoft Word, Excel and Power Point.